

1 These sentences contain phrases with the pattern verb + (*the*) + noun. Underline the word *the* if it is not necessary.

- 1 I'll be in the touch as soon as I have more information for you.
- 2 The good weather won't last, so make the most of it!
- 3 Always tell the truth – unless you have a very good memory!
- 4 Never make the fun of your subordinates, especially in front of other people.
- 5 Why does the boss need such a fancy car? It must have cost the earth!
- 6 It's a pleasure to do the business with you.
- 7 Do you remember the man who couldn't come to the terms with women bosses?
- 8 I have explained to everyone why we need to move the premises, but I am not sure everyone gets the point.
- 9 Don't worry about the mess. I'll take the care of it.
- 10 I shall say this only once, so please pay the attention to what I am saying.
- 11 If you break the rules, sooner or later you will have to pay the price.
- 12 By reducing prices, you might get more business, but you also run the risk of getting into financial difficulties.

2 These sentences contain phrases with the pattern preposition + (*the*) + noun. Put in the word *the* where necessary.

- 1 The firm has had a really bad year, so pay increases are out of question.
- 2 Every day, at least six of our machines are out of order. It isn't good enough!
- 3 If people want quality, they have to pay for it. The price increases we have introduced may lose a few customers at first, but my guess is that in long run we will outperform our competitors.
- 4 Officially, I am supposed to say that everything is fine, but off record, the company is in serious trouble.
- 5 Everyone has worked really hard, and I want to thank the sales staff in particular for their efforts.
- 6 There have been a few problems with the start-up, but nothing out of ordinary.
- 7 The premises burnt down so we had to start the business again from scratch.
- 8 Because of the downturn in business, everyone will be on a three-day week until further notice.
- 9 Our mission statement is very important: everyone should know it by heart.
- 10 Your spelling is terrible. You even spell your own name incorrectly! Do you do it on purpose?
- 11 Take these packages to Deptford, and call in at Head Office on way.